

CHURCH MINISTRIES
Course Requirements
Fall 2020

COURSE DESCRIPTION

Biblical mandates and principles governing the task of the church in edifying and equipping the saints for service; the church and foreign missions; church planting; home and hospital visitation; religious education; worship; church ceremonies.

COURSE OBJECTIVES

Survey of Ministry offers an overview of

1. The doctrinal bases of the primary elements of the Christian ministry, including evangelism, missions and church planting, discipleship, pastoral visitation, the elements of worship, and various ceremonies; and
2. The key practical questions pertaining to the Christian ministry including: the pastor as teacher and shepherd to his congregation and light to his community; the pastor as evangelist; the pastor as worship planner and leader; the do's and don'ts of handling weddings, funerals, and hospital visitation.

OUTCOMES

1. The student will know the biblical basis and nature of the Reformed pastoral ministry
2. The student will become familiar with professional resources for visitation, for administering the sacraments, and for handling normal services and difficult funerals.
3. The student will learn how to plan normal worship services.
4. The student will learn how to prepare for and handle weddings and funerals.
5. The student will learn Scripture passages useful for calls to worship and benedictions.

ASSIGNMENTS:

1. **Readings**

- a. Jay Adams' *Shepherding God's Flock*. Read Book I, section 3, chpts. 11-17, and all of Book II. Make annotations or notes for class discussion.
- b. Charles Windgard's *Help for the New Pastor*. Make annotations or notes for class discussion.
- c. Select Readings from the Reserve Shelf

2. **Questions** based on scheduled weekly topics will be discussed in class.

3. A 8-10 minute oral report will be prepared on the topic of your choice; see discussion topics. Supply an outline of the report or otherwise use a PowerPoint display.

4. **Memory Work** due before the end of April.

CALLS to WORSHIP: John 5:24 or Psalm 100:2,4 or John 4:23,24

BENEDICTIONS: II Cor. 13:14 and Heb 13:20,21 and Jude 24,25 and Num 6:24-26

GRADING:

Readings = 40%

Oral Report = 15%

Class Contribution = 40%

Memory Work = 5%

WEEKLY DISCUSSION TOPICS

Most class discussion questions are derived from suggested readings below. These prior reserve readings are recommended, but not required this year unless they are from Adams or Hughes/O'Donnell.

JAN IV **Introduction:** Disciple Making — Matthew 28:19,20; Ephesians 4:11-13

FEB I **Evangelism: The Pastor and the Church**

- Greenway, ed. *The Pastor-Evangelist*, chpts. 1 & 14
- Kennedy. *Evangelism Explosion*, chpt 1: “Training Laymen...”
- Miller. *Evangelism and Your Church*, chpts. 6-8,13
- Turnbull. *Dictionary of Practical Theology*, “Pastor as Evangelist/Ambassador,” pp. 164-167

FEB II **The Pastor and Missions**

- Glover. *The Bible Basis of Missions*, III pp. 43-54
- Thiessen. *Pastoring the Smaller Church*, XIV pp. 111-116
- Lindsell. *Missionary Principles and Practice*, XVI, pp. 293-313
- Berkley. *Leadership Handbook of Practical Theology*, Vol. II: pp.91-100;102-03;110-13;119-26

FEB III **Church Planting and Growth**

- Thiessen. XXI, XXII pp. 154-163
- Selected articles handed out in class

FEB IV **Religious Education; Christian Schools**

- Sugden & Wiersbe. *Confident Pastoral Leadership*, VIII pp. 77-89
- Turnbull. “Bible Class and S.S.,” pp. 421-425;
- Turnbull. “Church Organization for Teaching,” pp. 432-436
- Thiessen. XII pp. 99-103
- Turnbull. “The Christian School,” pp. 443-449

MAR I **Young People**

- Thiessen. XVI pp. 124-130
- Mackay. *Creative Camping*, VII pp. 70-84

MAR II **Leadership Training; New Members Class; Education of Society**

- Turnbull. “Preparing Laity,” pp. 437-443
- Thiessen. XX pp. 148-153
- if available, Woods. *Where in the World Are God's People?* “Epilogue,” pp. 77-83
- Berkley, *Leadership Handbook II*; 141-157; (157-176); 177-186

MAR III **Visitation**

- Adams. *Shepherding God's Flock*, Book I, Section 3, pp. 75-156
- Wingard, chpts 9 & 10
- Recommended: (Hughes/O'Donnell, chpt. 11, “Hospital Visitation”)
- Turnbull. “Pastor as Comforter,” pp. 297-301
- Robertson. *The Christian Minister*, V = pp. 126-155
- Thiessen, pp. 91-98
- Berkley. *Leadership Handbook II*, pp. 215-229

MAR IV SPRING BREAK

MAR V **Pastoral Counseling**

- Adams. *Shepherding God's Flock*, Book II
- Wingard, chpt. 11

APR I Worship & Sacraments

- Wingard, chpts. 2-6
- Recommended: (Hughes/O’Donnell, chpts. 1,2, pp. 400-455)
- Turnbull. “Pastor as Worshipper,” pp. 305-308
- Robertson. pp. 99-125

APR II Worship; Church Music

- Recommended: (Hughes/O’Donnell, chpt. 5-7)
- B. Gsell. “Church Music: Biblical and Worshipful” handout
- [F. Segler. *Christian Worship: Its Theology and Practice*, VI “Music and Worship,” pp. 92-104]
- J. Frame. “Music in Worship” handout from *New Horizons*, 7:4 (April ‘86), pp. 1,2
- Thiessen. XIII, “Church Music”

APR III Weddings and Funerals

- Wingard, chpts. 12 & 14
- Recommended: (Hughes/O’Donnell, chpts. 3,4; Appendix: pp. 541ff.)
- Thiessen. —XIX pp. 142-147
 —XVIII pp. 137-141
- Wagner. pp.201-208
- Sugden & Wiersbe. XI, pp. 103-107; OR Berkley, ed. I:463-499
- Either Wiersbe, *Comforting the Bereaved*, VII-IX, pp. 53-76 **OR**
 Robert Blair, *The Minister’s Funeral Handbook*, VI-IX, pp. 51-68

APR IV NO CLASS (Presbytery)

MAY I Slack and Oral Report

MAY II Obstacles to Church Ministry

- C.M. Smith. *How to Become a Bishop Without Being Religious*, pp. 73-79

**CHURCH MINISTRIES
SELECT BIBLIOGRAPHY**

GENERAL

Author	Title	LIBRARY
! Adams	<i>Shepherding God’s Flock</i>	
Blackwood	<i>Pastoral Work</i>	CKL
! Berkley, ed	<i>Leadership Handbooks of Practical Theology</i> in 2 vols	WRS
! Bridges, Chs	<i>The Christian Ministry</i>	WRS
Carson, ed	<i>The Church in the Bible and the World</i>	WRS
Conn, ed	<i>Practical Theology and the Ministry of the Church: Essays in Honor of Edmund Clowney</i>	WRS
Hocking	<i>The World’s Greatest Church</i>	CKL
Hocking	“Be a Leader People Follow. Regal Books	CKL
! Hughes & ODonnell	<i>The Pastor’s Book</i> (2015 ed.)	WRS
Lutzer	<i>Pastor to Pastor</i>	WRS
Malphurs	<i>Vision for Ministry in the 21st Century</i>	WRS
McKenna	<i>Renewing Our Ministry</i>	CKL
No editor	<i>Local Church Practice</i>	CKL
Reimer & Wagner	<i>The Hospital Handbook</i>	WRS

Richards and Hoeldtke	<i>A Theology of Church Leadership</i>	CKL
Robertson	<i>The Christian Minister</i>	CKL
M.M. Self	<i>Effective Year-Round Bible Ministries</i>	CKL
Sugden & Wiersbe	<i>Confident Pastoral Leadership</i>	WRS
Thiessen	<i>Pastoring the Smaller Church</i>	WRS
Turnbull, ed	<i>Baker's Dictionary of Practical Theology</i>	CKL
Wagner	<i>The Pastor: His Life and Work</i>	WRS

EVANGELISM/CHURCH GROWTH

Conn	<i>Theological Perspectives on Church Growth</i>	CKL
CRC Cmtee	<i>Reformed Evangelism</i>	WRS
Eims	<i>Lost Art of Disciple Making</i>	WRS
Glover	<i>Biblical Basis of Missions</i>	WRS
Greenway, ed	<i>The Pastor-Evangelist</i>	WRS
Kennedy	<i>Evangelism Explosion</i>	WRS
Kuiper	<i>God-Centered Evangelism</i>	WRS
Lindsell	<i>Missionary Principles and Practice</i>	CKL
McGavran	<i>How to Grow A Church</i>	CKL
McPhee	<i>Friendship Evangelism</i>	CKL
Miller	<i>Evangelism & Your Church</i>	WRS
Nevius	<i>Planting and Development of Missionary Churches</i>	CKL
Packer	<i>Evangelism and the Sovereignty of God</i>	WRS
Southerd	<i>Pastoral Evangelism</i>	WRS
Spurgeon	<i>The Soul Winner</i>	CKL
Werning	<i>Vision and Strategy for Church Growth</i>	CKL

WORSHIP AND CEREMONIES

Blackwood	<i>Fine Art of Public Worship</i>	CKL
Christiansen	<i>The Complete Funeral Manual</i>	WRS
	<i>Difficult Funeral Services</i>	WRS
Davies, ed.	<i>New Westminster Dictionary of Liturgy and Worship</i>	WRS
Dever & Ferguson	<i>Westminster Directory of Public Worship</i>	WRS
Frame	<i>Worship in Spirit and in Truth</i>	WRS
Hutton	<i>Minister's Service Manual</i>	CKL
Johnson, ed.	<i>Leading in Worship</i>	WRS
<i>Leadership Magazine</i> ; VII:2	Special "Worship" Edition	CKL
MacArthur	<i>The Ultimate Priority (Worship)</i>	CKL
OPC 2005	"Directory for Public Worship" found in <i>The Book of Church Order</i>	WRS
PCA	"Directory for Worship" found in <i>The Book of Church Order</i>	WRS
Peterson, Miller...	<i>Weddings, Funerals, Special Events</i>	WRS
Rayburn	<i>O, Come, Let Us Worship</i>	WRS
Webber	<i>Worship Is A Verb</i>	WRS
! Webber, ed	<i>The Complete Library of Christian Worship, vols. 1-7</i>	WRS

CHRISTIAN EDUCATION

Bower	<i>Administering Christian Education</i>	CKL
Bredfedlt, Richards	<i>Creative Bible Teaching</i>	WRS
Mackay	<i>Creative Camping</i>	CKL

SPECIAL INTEREST

Frame	<i>Contemporary Worship Music: A Biblical Defense</i>	WRS
Harmon	<i>Ministerial Ethics and Etiquette</i>	WRS
Johansson	<i>Music and Ministry</i>	WRS
Manning	<i>Comforting Those Who Grieve</i> (recommended by Dave Watzek)	WRS
Northcutt	<i>A Guide to Personal and Family Financial Management for Clergy</i>	CKL
Woods	<i>Where in the World Are God's People?</i>	CKL